

Board of Louisiana River Pilot Review & Oversight

Minutes of the Board of Louisiana River Pilot Review & Oversight Meeting
June 23, 2010

Location: New Orleans – Baton Rouge Steamship Pilots Association
2805 Harvard Street
Metairie, LA 70006

Board Members Present:

Judge Richard J. Ganucheau – Chairman
Captain Craig Andrews
Captain Christopher Brown
Captain Charles P. Steinmuller
Captain Brett A. Palmer
Mr. Adam McBride

Also Present:

Sonia Mallet – MRG – Attorney
Chris Barbier – MRG – Legal Assistant
Brian J. Eiselen – Counsel for the NOBRA Steamship Pilot Examiners for the Mississippi River
Charles V. Musso – Counsel for the Lake Charles Pilots
Randy Ledet – Board of New Orleans – Baton Rouge Steamship Pilots for the Mississippi River

The meeting was called to order at 1:23 p.m. by Chairman Ganucheau.

Approval of Previous Meeting Minutes

(Transcript of Meeting, p. 4)

The minutes from the Board's December 4, 2009 meeting were approved.

Discussion of Completion of the Rules Promulgation Procedure

(Transcript of Meeting, p. 5-7)

The completion of the promulgation of the Board's rules was discussed.

Distribution of the Board's Rules to the Pilots

(Transcript of Meeting, p. 9)

The various pilot groups have distributed the rules to their member pilots or will do so in the very near future.

Correction of a Typographical Error in the LA State Register's publishing of the Board's Rules

(Transcript of Meeting, p. 9-13)

Capt. Brown identified a typographical error in the LA State Register's publication of the Board's rules. This error does not affect the validity or enforceability of the rules. Ms. Mallett will see about correcting the error.

Revision to the Incident Reports to the Board

(Transcript of Meeting, p. 13-24)

Capt. Brown gave a report to the Board regarding the addition of an executive summary and a chart to supplement the current Incident Report form. The purpose of the executive summary is to give a brief overview of the incident and the chart is provided to see where the incident occurred. Final determination of the incident is reported in the Quarterly Meeting minutes of the NOBRA Board of Examiners, which is distributed to the Board.

Incident Report Format

(Transcript of Meeting, p. 27)

It was resolved that incidents that occur after May 20, 2010 will conform to the new incident report format and incidents that occurred prior to May 20, 2010 do not have to conform to the new incident report format.

Template for the Investigator's Report

(Transcript of Meeting, p. 35)

It was resolved that Capt. Steinmuller provide a template for an Investigator's report that can be used to cross reference incident reports with final dispositions.

Selection of a CPA firm for Audit of the Board

(Transcript of Meeting, p. 38-41)

It was resolved that the Board would retain a CPA firm to audit the financial records of the Board and Judge Ganucheau would discuss the assignment with Duplantier Hrapman.

Selection of a Budget Committee

(Transcript of Meeting, p. 70)

It was resolved that a budget committee will be appointed by the Chairman to confect a calendar year 2011 budget.

Payment of Invoices

(Transcript of Meeting, p. 72)

It was resolved that the Board pay an invoice from the Office of the State Register in the amount of \$1,263 as well as the MRG invoice for legal services in the amount of \$1,934.50 and Judge Ganucheau's per diem expenses in the amount of \$1,717.75.

Next Meeting Date

(Transcript of Meeting, p. 78)

The next Board meeting was set for September 15, 2010

Adjournment

(Transcript of Meeting, p. 79)

The meeting was adjourned at 2:43 p.m. by Chairman Ganucheau.

Judge Richard Garvey, Secretary